

**Loknete Vyankatrao Hiray Arts, Science & Commerce College, Panchavati, Nashik
(MS)**

Internal Quality Assurance Cell

Action Taken Report

Date of Meeting: 30th Jan. 2019 (3rd Annual Meeting)

Sr. No.	Decision	Action Initiated
1	A review of the activities conducted during the second quarter of academic year 2018-19 was taken. It was found satisfactory. Hon. Dr. Apoorva Hiray suggested enhanced use of ICT in teaching learning. It was unanimously agreed upon. The Principal gave an assurance to pay more attention to it.	The faculties were directed to enhance the use of ICT in the teaching learning process. The HoDs concerned are given the responsibility to monitor it & to keep the record.
2	The members of IQAC discussed the strategic actions to be taken for the effective implementation of the activities scheduled as per the Academic Calendar. It was unanimously decided to give the responsibility to the Principal and the IQAC Coordinator to look after the effective implementation of the same by using the regular strategies complemented by the revised strategies as per the need of the situation.	The activities were conducted as per the schedule in academic calendar. For the effective organization, the following measures were taken: 1. The HoDs were directed to conduct all scheduled activities in time. 2. They were guided to use quality benchmarks to conduct the same.
3	It was decided that the committees of different key indicators/metrics of NAAC for assessment shall continue the work of data collection from the sources concerned.	The committees of different key indicators/metrics of NAAC for assessment continued the work of data collection from the sources concerned. It was being reported to the IQAC time to time.
4	The Chairman of the IQAC suggested to appoint the new Coordinator of IQAC as the present Coordinator has resigned. It was unanimously decided to appoint a new IQAC Coordinator.	Dr. Kishore R. Nikam was appointed as the new Coordinator of IQAC. He took charge of the work from Prof. Dr. M. A. Bhardwaj.

Dr. Kishore R. Nikam
Coordinator, IQAC

Dr. C.G. Dighavkar
Principal